

WEBSITE

The School website holds current information and photographs and is updated regularly. Details of school term times, class visits, etc. can be found on www.northnewtonschool.co.uk.

WORKING WITH OTHERS

Each year we support a different charity and through the efforts of all the children, staff and parents we raise funds at our annual Harvest Festival Sale. We have supported charities, such as National Children's Homes, Help the Aged, Lepra, Red Nose Day, Barnados, Little Bridge House Children's Hospice and Macmillan Cancer Appeal.

PARENT, TEACHERS' AND FRIENDS' ASSOCIATION (PTFA)

We have an energetic PTFA which is responsible for organising a number of social and fund-raising activities throughout the year. These include a May Fayre, Christmas Raffle, Skittles, Leavers' BBQ, Disco and Fashion Evening.

ALL parents with children attending this School are members and a Committee of eleven, of whom at least seven are parents, is elected annually.

We hope that all parents and staff will actively support the PTFA, thus promoting a greater understanding of the work of the School and strengthening the bridge between School and home.

NEWT BEER FESTIVAL

The Beerfest is an annual event held in the fields surrounding Maunsel House, North Newton. 2010 is the 19th year of the Festival which attracts thousands of visitors each year. The event boasts over 80 real ales and bands play throughout the weekend. The School is delighted to receive a percentage of any surplus funds that are generated at the Festival, dependant on the number of hours worked by parents and friends of the school. We hope all parents and their friends will support this event which provides so many additional extras for all our children. Visit the Newt's website on www.newtbeerfest.com.



FREEDOM OF INFORMATION ACT 2000

The Freedom of Information Act requires publicly funded bodies, including schools, to be clear about the information they publish. We have produced a publication scheme setting out all the information we publish on a regular basis and where to find it. Please contact the school office if you would like to see a copy of the scheme.

DFES regulations require the School to make certain items of information available at the School to parents and the public. Copies of the following can be viewed at the School:

- ❖ Statutory instruments and guidance about the curriculum and National Curriculum.
- ❖ Published OFSTED reports on the School.
- ❖ Schemes of work and syllabuses currently used by teachers in the School.
- ❖ School policies.

CHARGING POLICY

The Education Reform Act 1988 prohibits schools from charging for:

- ❖ education wholly or mainly during school hours;
- ❖ materials and ingredients for things made in school which pupils or parents do not want to keep;
- ❖ visits in or outside school hours which are necessary for an examination.

Charges **MAY** be made for the following:

- ❖ individual and group music tuition which is not part of the syllabus for an examination;
- ❖ excursions where a third party is involved (sometimes);
- ❖ board and lodging where a school activity involves a residential element;
- ❖ the exact cost of 'optional extras', i.e. not connected directly with the National Curriculum.

Some School activities will only be possible if parents make a voluntary contribution, and where this is the case parents will always be informed at the outset.

The above represents a brief summary of complex issues, and the School will always guarantee that parents are fully informed of the conditions relating to requests for financial outlay in individual cases.

DISCIPLINE

The code of conduct at the School is intended to encourage pupils to develop a respect for others around them, and for books, equipment and the School as a whole. Pupils will be made aware of a few basic rules when they start at the School, and they will be expected to act within these rules. Where pupils break School rules, a variety of sanctions may be used, from the loss of free-time (Golden Time) or extra work to, in extreme cases, exclusion. It is obviously hoped that parents and teachers will be able to prevent such extreme action becoming necessary.

Golden Time takes place on Fridays. All children have time to play games, unless during the week they have broken 'golden rules' and then they may lose all or part of their Golden Time.

HOW TO MAKE A COMPLAINT

We hope that any complaints that parents may have can be resolved by the School. Therefore any complaints, in the first instance, should normally be made to the Headteacher, and it is hoped that in most cases complaints will be dealt with at this informal level. However, if attempts to solve complaints at a local level fail, there is an agreed LEA Complaints Procedure that should be followed.

If the complaint cannot be resolved at local level (i.e. with the Headteacher) then the parent should subject his/her complaint in writing to the Clerk to the Governors (who will acknowledge receipt of the complaint and inform the LEA that a complaint has been received). If the matter cannot be resolved by the Governing Body the complaint can be referred in writing to the LEA.

We hope that any complaints can be resolved by the parent concerned discussing the matter with an appropriate member of staff. If you require any detailed information on the Complaints Procedure, full details are available on request from the School office.

PROVISION FOR WITHDRAWAL FROM COLLECTIVE WORSHIP

Under the provisions of the Education Reform Act 1988 all parents have a right to withdraw their child from the School's daily act of Collective Worship, or from Religious Education. (The School's Religious Education curriculum is in accordance with the non-denominational Agreed Syllabus.) Any parent wishing to withdraw a child from these elements of the curriculum should make a written request through the Headteacher.

REMISSIONS

It is the policy of the Governing Body:

- ❖ to remit charges for school activities to parents in receipt of Income Support; Income Based Jobseekers Allowance; support under part VI of the Immigration and Asylum Act, 1999; or in receipt of Child Tax Credit and whose annual income, as assessed by The Inland Revenue, does not exceed £16190.
- ❖ To delegate to the Headteacher the determination of any individual case arising from the implementation of the policy.

ADMISSIONS POLICY

HOW DECISIONS ARE MADE

The LEA is the admission authority for this School and places are allocated in accordance with their published arrangements. A copy of these arrangements can be obtained by ringing Parentline on (0845) 6045555. All calls are charged at local rates.

PLANNED ADMISSION NUMBER

Our Planned Admission Number for September 2010 is 12 - this means we are limited to accepting this number of Reception children.

ADMISSION FOR PUPILS WITH DISABILITIES

Pupils with disabilities will be welcomed into the School and a School Entry Plan will be drawn up to ensure their needs are met. Pupils with disabilities will be offered the same opportunities as other pupils and included in all aspects of school life, subject to the necessary risk assessments being carried out. The School has in place a dropped kerb, sloping entrance to the playground and a hoist in the recently modified accessible toilet.

FIRST ADMISSION TO SCHOOL

If your child is at playgroup many of you will be considering the next stage of your child's life, their **starting school**. I hope the following information will be of use to you in working out:

- (i) when your child can actually start school.
- (ii) how to get admission to the school of your choice.
- (iii) how we at North Newton will be admitting your child.

WHEN CAN MY CHILD START SCHOOL

The law says that children are entitled to start school in the September following their 4th birthday. In Somerset, children whose date of birth falls between 1st April and 31st August have the option of deferring admission until the beginning of the spring term.

It is important that parents wanting to take up this option must still apply for a school place in the normal way. A booklet is available that explains how to do this. If you have not received a booklet, please contact the school office and one will be sent to you.

CHOOSING YOUR SCHOOL

- i. Make an appointment to look around the School. Our number is (01278) 662140 or you may call in and make personal contact.
- ii. After looking around, decide if the School is right for your child. Our Hedgehogs Class for Reception and Year 1 children will have approximately 22 children in it.
- iii. Fill in an admission form which will be sent to you direct from the Admissions Team at County Hall.

NORTH NEWTON'S INDUCTION ARRANGEMENTS

- i. In the **Summer Term** prior to starting school the Reception Teacher, Mrs. Hogg, will often visit playgroup and meet the children. She may also make a home visit by mutual arrangement to meet both parent and child.
- ii. In **July** your child will come for two afternoons to get used to school. Full details are sent to parents in advance.
- iii. We operate a staggered entry whereby children come in on a part-time basis through September. By the first week in October we expect children to be full-time, although we can be flexible if you feel your child is not ready for this.

PREPARING FOR SCHOOL

All parents are understandably eager to help their children during the early years at school. Below are a few suggestions:

If you have any worries or concerns please speak to the teacher or make an appointment and come into School to discuss the problem with us. Try not to apply pressure on your child over school work, e.g. reading, homework, etc. make it fun and rewarding for all concerned.

Parents will be eager to help their children to adjust to being at School, and listed below are a number of suggestions as to how parents can prepare their child for School:

Children should be able:

- to dress/undress on their own,
- to attend to their own toilet needs,
- to recognise their own name,
- to use pencils and crayons.



Your child will make a good start if he or she is used to being with other children (playgroup is a great help) and is used to accepting authority from adults other than parents. New admissions are encouraged to spend a little time with us in the Summer Term before starting in September.

Do as much as you can to develop your child's vocabulary as this will be of great help in learning to read.

Learning to write will be assisted by activities which develop fine motor control; for example, drawing, tracing, painting, even scribbling, working with plasticine and helping with cooking.

Counting games and nursery rhymes, skipping and ball games will all begin to develop skills before children reach school age. The concepts of playing and fair play, within broad rules, will also be started.

SPEECH

A few children reach school age with a specific problem and, if not already diagnosed, specialist help is available. However, there are also some who come to School having already formed incorrect habits or patterns in their speech. For example, 'th' is spoken as an 'f' or 'l' sound; 'd' sounds like a 't'; and 'd' and 'b' are confused. Whilst fully respecting the local patterns of speech and dialects, it is better for the child if some errors are avoided. Further advice is always available.

YOUR CHILD'S NEXT SCHOOL

At the age of eleven children will transfer to Secondary Education. In the Autumn before a child is due to transfer, the LEA will send parents particulars of all the schools available. To ensure that the transfer from primary to secondary education is an easy one, each child's abilities and attainments are discussed with the comprehensive schools concerned. Comprehensive school teachers will meet with the leavers and their class teachers, and the children will visit their new school in the Summer term before the transfer takes place.

In 2010 our children will transfer to the following Schools - Robert Blake Science College (6) Bishop Fox's School (2), Heathfield Community School (3), Huish Episcopi (1).

Free transport may be provided to "The Robert Blake Science College", which is our catchment area comprehensive and with whom our liaison is strongest.

CONCLUSION

No publication, however comprehensive, can hope to answer every query which a prospective parent may have about a School but, at the same time, we hope that main ideas and themes upon which the School is based are apparent. We would therefore ask that, having spoken with the Head and Staff and looked around the building and its grounds, you will feel free to contact the School again if any further information is required. An Admission Form, to be completed on behalf of each new entrant, may be obtained upon request at the School.

The information supplied in this Handbook was correct at the time of its production. Changes in staff and other factors may, of course, alter the arrangements in School before your child can be admitted. Upon request the Head will be happy to appraise any prospective parent of anything which may have altered, or is likely to change in the foreseeable future.

SOMERSET SCHOOL TERMS AND HOLIDAYS 2010/2011 ACADEMIC YEAR

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Key:

	School holiday
	Bank holiday
	Term time
	Inset day

Term date summary:

Term 1: 1 September - 22 October 2010 (38 days)
 Term 2: 1 November - 17 December 2010 (35 days)
 Term 3: 4 January - 18 February 2011 (34 days)
 Term 4: 28 February - 8 April 2011 (30 days)
 Term 5: 26 April - 27 May 2011 (23 days)
 Term 6: 6 June - 22 July 2011 (35 days)

TOTAL = 195

Bank and Public Holidays 2010/2011

Christmas Day Bank Holiday	27 December 2010	Easter Monday	25 April 2011
Boxing Day Bank Holiday	28 December 2010	May Day Holiday	2 May 2011
New Years Bank Holiday	3 January 2011	Spring Bank Holiday	30 May 2011
Good Friday	22 April 2011	Summer Bank Holiday	29 August 2011